

List of Licensing Offices

Licence Issuing Offices have been set up at the three Licensing Offices (Hong Kong & Islands, Kowloon and the New Territories) to:

- a. handle the collection of fees and the issue of newly issued / renewal / amendment / duplicate of licences / permits; and
- b. issue provisional food business licences / karaoke establishment permits.

To improve customer service, the applicants / licensees / permittees may obtain the licence / permit at any of the three Licence Issuing Offices after submitting the required documents and paying the licence / permit fees.

The Department is responsible for implementing territory-wide policies of food safety control and enforcing the food legislation. Relevant legislation requires food importer / food distributor to register with Director of Food and Environmental Hygiene and abide by specific legal requirements or administrative arrangements for the import of selected food items due to their perishable or high-risk nature. Also, to assist consumers to make healthier food choices, encourage the trade to adopt sound nutritional principles in food production and regulate misleading or deceptive nutrition claims, a Nutrition Labelling Scheme for prepackaged food together with relevant exemption arrangement have been implemented. Traders and the public can approach relevant licensing offices for obtaining related services and information.

| Name | District | Address |
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| Hong Kong & Islands Licence Issuing Office | Wan Chai | 8/F, Lockhart Road Municipal Services Building, 225 Hennessy Road, Wan Chai, Hong Kong |
| Kowloon Licence Issuing Office | Sham Shui Po | 4/F, Pei Ho Street Municipal Services Building, 333 Ki Lung Street, Sham Shui Po, Kowloon |
| New Territories Licence Issuing Office | Tai Po | 4/F, Tai Po Complex, 8 Heung Sze Wui Street, Tai Po, New Territories |
| Small Volume Exemption Office | Eastern | G/F and Basement. Carson Mansion, 121 King's Road, North Point, Hong Kong |

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| Food Importer/Distributor Registration and Import Licensing Office | Wan Chai | Room 119, 1/F, 258 Queen' s Road East, Wan Chai, Hong Kong |
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